



COVID-19 Information for Customers

TMC Ltd is open for business under **Level 3**, but there are different ways we need to approach this.

TEMPORARY LEVEL 3 OFFICE HOURS: 8.30am – 5pm

To talk to someone about a traffic management job:

We have several ways you can contact our staff about traffic management jobs and quotes.

- Phone 0800 000 168 & select the appropriate option (either 1 or 2)
- Book a job or quote using the [Book A Job](#) form on our website www.trafficmanagementltd.co.nz (or scan the QR code)
- Email ops@TrafficManagementLtd.co.nz or quotes@TrafficManagementLtd.co.nz



SCAN ME

Equipment dry hire from depot (pick up or drop off)

These must be pre-arranged (phone 0800 000 168) so that proper precautions can be taken.

- All equipment dry hires must be completed from the Leith St entrance unless you are otherwise instructed by our staff.
- Please push the doorbell on arrival
- Specific staff only are designated to handle this work.
- Our staff will wear gloves while handling all equipment.
- TMC staff will stack equipment so it can be counted with the customer (remaining 2m apart), and then the customer will need to load their own vehicles/trailers.
- Hand sanitiser is available next to our sign rack if customers wish to use it
- Your name and number will be recorded for contact tracing (as well as for hiring purposes).

Retail customers:

Our retail store is open for contactless shopping. Our staff will be wearing gloves while packing orders. Although you can't come into the store, you can shop in the following ways:

- Our online store at www.TrafficManagementLtd.co.nz
- Phone your order on 0800 000 168
- Email your order to sales@TrafficManagementLtd.co.nz

Orders can be delivered, or customers can arrange to collect their order from outside our store.

We are offering free delivery, for all orders over \$100. Use code "TMCSHOP" when ordering.

For collect orders, please phone our staff on 0800 000 168 when you arrive, and your order will be made available from our designated pick up area at the Harrow St entrance.

Training Courses:

Refresher courses are currently available online. For course dates please see the [Training](http://www.TrafficManagementLtd.co.nz) page at www.TrafficManagementLtd.co.nz.

ConstructSafe tests are also available to undertake online.

For other course enquiries, phone 0800 000 168 and select option 3.

Courier & freight deliveries:

Courier deliveries can be made to our Harrow St internal drive through area and you may enter through the side door to the office to advise us & obtain a name. You will be asked for your name and company for contact tracing purposes.

Courier pick up is accessible from the same area, in a clearly labelled pick up section.

For large freight deliveries, we may direct you to either the Harrow St or Leith St entrance so please ask in our office. You will be asked for your name and company for contact tracing purposes when entering our office.